

# eBook Admin: Navigate the License Report Page

This article describes the navigation options for the License Report page.

## 1. Filter

- Shorten the list by typing 'student' or 'teacher' or a subject such as 'calculus'.
- Check the number of available licenses in the 'Total' column.
- Check the number of remaining licenses available to issue to users as indicated in the 'Remaining' column.

Tip: If you have more than one pool, you will need to click the radial button next to the pool you wish to view the licenses from.

The screenshot shows the 'License Report' interface. At the top, there are filters for 'Select Customer By District, School or Customer ID' (set to 'CPM Training District') and 'Select Administrator' (with a search field). Below this, the report is for 'License Report For District : CPM Training District'. A 'License Pool' section shows a search field and two radio buttons: 'CPM Training District PO Licenses' (selected) and 'Expired'. A table of license pools is shown below, with 'CPM Training District PO Licenses' selected. The main table has columns for 'License Type', 'Total', and 'Remaining'. A search filter 'calcu' is applied to the 'License Type' column. The table lists four license types: 'Student Edition calc3rd' (Total: 150, Remaining: 150), 'Teacher Edition calc3rd' (Total: 50, Remaining: 50), 'Student Edition pc3' (Total: 100, Remaining: 100), and 'Teacher Edition pc3' (Total: 100, Remaining: 84). Red arrows point to the 'CPM Training District PO Licenses' radio button, the 'calcu' search filter, and the 'Total' and 'Remaining' columns.

License Type	Total	Remaining
Student Edition calc3rd	150	150
Teacher Edition calc3rd	50	50
Student Edition pc3	100	100
Teacher Edition pc3	100	84

## 2. Pagination

The screenshot shows the 'License Report' page for 'CPM Training District'. It includes search filters for Customer ID and Administrator. Below, there are sections for 'License Pool' and 'Expired' licenses. The main table lists 'CPM Training District PO Licenses' with columns for License Type, Total, and Remaining. A 'Per Page' dropdown is set to 10. Annotations with red boxes and arrows point to the pagination controls: one points to the 'Per Page' dropdown with the text 'Change the number of licenses per page.', and another points to the first, previous, next, and last page buttons with the text 'Click to go to the first, previous, next, or last page.'

## 3. Sorting

- Click on any title heading to sort the list by that column.

 **Note:** An arrow before the title heading will show.

- In the example below, the 'Total' column has been selected. The arrow indicates the totals from least to most.

The screenshot displays a web interface for license reporting. At the top, there is a header section with 'License Type' on the left, 'Total' and 'Remaining' in the center, and 'Per Page: 10' on the right. Below this is a search bar labeled 'Search License Types' and navigation controls showing '1 of 5' pages. The main content area is a table with the following columns: 'License Type', 'Total', and 'Remaining'. The table lists ten different license bundles, each with a radio button, an edition type (Teacher or Student), and a bundle name. A red box highlights the entire table area, and a red circle highlights the 'Total' column header with an arrow pointing to the table header.

License Type	Total	Remaining
<input type="radio"/> Teacher Edition Accelerated6and7GB	10	10
<input type="radio"/> Teacher Edition AppAACL8th	10	10
<input type="radio"/> Student Edition Compressed8IntegratedBundle	10	10
<input type="radio"/> Teacher Edition Compressed8IntegratedBundle	10	10
<input type="radio"/> Student Edition acc6Bundle	10	10
<input type="radio"/> Teacher Edition acc6Bundle	10	10
<input type="radio"/> Student Edition ccaa8Compressed8AlgebraBundle	10	10
<input type="radio"/> Teacher Edition ccaa8Compressed8AlgebraBundle	10	10
<input type="radio"/> Student Edition ccaaCompressed7Bundle	10	10
<input type="radio"/> Teacher Edition ccaaCompressed7Bundle	10	10

Click on a license type above to see more details here.